

# Application to communicate with a public sewer

This form should be used to make an application for new or replacement sewer connections to an existing public sewer (direct or In-direct) under section 106 of the Water Industry Act 1991.

Please provide as much information about your requirements to enable us to process your application as quickly and as accurately as possible. Incorrect information may result in delays to your application.

We will process the personal data you provide in a manner that accords with current UK data protection laws. We will not keep it for longer than is necessary and will keep it safe, only permitting access to those who need to use it. If you wish to view our full Privacy Notice, please visit our website.

## Section 1: Site and contact details

### The Applicant:

The company or individual requesting the new connection. This could be the owner of the site/premises or a builder/developer requesting the connection on another's behalf. If the applicant is acting on behalf of the owner/occupier, the owner/occupier will need to sign the declaration in section 5.

#### Are you: (Please tick all that apply)

Site owner ☐ Developer ☐ Homeowner ☐  
Intermediary (Contractor/Consultant) ☐ NAV (New appointment & variation) ☐  
Site being served by NAV ☐ is a bulk discharge agreement in place? Yes ☐ No ☐ Date: \_\_\_\_\_  
Has the variation been granted by OFWAT? Yes ☐ No ☐ Date: \_\_\_\_\_  
Company (if appropriate) \_\_\_\_\_ Name/for the attention of: \_\_\_\_\_  
Property Name/number: \_\_\_\_\_ Street: \_\_\_\_\_  
Village/Town: \_\_\_\_\_ City/County: \_\_\_\_\_  
Postcode: \_\_\_\_\_ Contact number: \_\_\_\_\_  
Mobile number: \_\_\_\_\_ Email address: \_\_\_\_\_

#### If you are requesting a connection on behalf of someone else, please complete the details below:

Company (if appropriate) \_\_\_\_\_ Name/for the attention of: \_\_\_\_\_  
Property Name/number: \_\_\_\_\_ Street: \_\_\_\_\_  
Village/Town: \_\_\_\_\_ City/County: \_\_\_\_\_  
Postcode: \_\_\_\_\_ Contact number: \_\_\_\_\_

### The Site:

Details of the site or premises to be connected.

Site/property address: \_\_\_\_\_  
\_\_\_\_\_  
Postcode: \_\_\_\_\_  
Daytime contact number: \_\_\_\_\_

## Section 2: Connection details

If you are proposing to connect to the public sewer network, your appointed contractor must complete a 'Permission to carry out works to a public sewer' form and receive written permission from South West Water before they can begin any work on the public sewer, the form will be supplied when this application has been approved.

### Please indicate the type of connection being made

Direct to public sewer ☐

Indirect connection ☐

(Connection made to private lateral drains, where these have been provided in advance for the premises concerned or to existing neighbouring drains. Please note that you will need to arrange any third party land access and gain permission from the owner/s of the drain)

If you need help to identify the type of connection being made further information can be found here – [www.southwestwater.co.uk/sewerconnections](http://www.southwestwater.co.uk/sewerconnections).

### Please indicate the type of premises to be connected

New ☐ Existing ☐ (Please provide reason for connection, e.g – extension, septic tank etc).

Redevelopment ☐

Please provide total number of connections to be made, if flats, Hotel, Student accommodation etc please provide number of rooms:

#### Household

No.   
House – Foul/Surface

No.   
Flat/Apartment – Foul/Surface

No.   
Mobile Home – Foul/Surface

#### Non-Household

Welfare/compound

No.  Foul  Surface

Retail/shop

No.  Foul  Surface

Hotel

No.  Foul  Surface

School

No.  Foul  Surface

Industrial Unit

No.  Foul  Surface

Sheltered housing

No.  Foul  Surface

Student accommodation

No.  Foul  Surface

Offices

No.  Foul  Surface

Holiday Chalets

No.  Foul  Surface

Care Home

No.  Foul  Surface

Other (please specify)

No.  Foul  Surface

Will your effluent discharge be domestic content only? Yes ☐ No ☐

If you answered no to the question above, what is the content of the non domestic sewage discharge?

Please provide details of any effluent derived from commercial processes. We will contact you if a separate agreement and/or Trade Effluent Consent is required for South West Water.

### Please indicate the types of connection(s) you require

Direct to the public sewer via a junction connection

Foul ☐

Surface ☐

New manhole constructed on the public sewer

Foul ☐

Surface ☐

Existing manhole on the public sewer

Foul ☐

Surface ☐

Please note that foul water only may be connected to an existing foul or combined sewer. Please refer to the Runoff Destination Hierarchy detailed in our guidance notes. South West Water will require evidence that the hierarchy has been followed and evidence provided to demonstrate.

Is there an existing water supply to the premises? Yes ☐ No ☐

If you answered yes to the question above please provide your South West Water account

Have you already made an application to South West Water for a new water connection? Yes ☐ No ☐

If you have answered yes to the question above, please provide your reference number WR/

Have you already agreed a point of connection to the public sewer with our Developer Services Planning Team? Yes ☐ No ☐

Have you received Local Authority planning consent? Yes ☐ No ☐

If yes please provide the reference number. \_\_\_\_\_

Please also provide a copy of your drainage strategy submitted with your planning application detailing the method of surface water disposal.

#### **Household Environmental Incentive Scheme (Not applicable for non-household applications)**

We provide an Environmental Incentive Scheme (EIS) that rewards water efficiency and sustainable drainage.

Do you wish to apply for the Environmental Incentive Scheme? Yes ☐ No ☐

If yes, please complete the separate EIS application form within 28 days of your sewer connection application.

The EIS application can be found at:

<https://www.southwestwater.co.uk/building-and-development/services/charging-arrangements>

**Please note retrospective or delayed application cannot be accepted.**

### **Section 3: Supporting information**

Please confirm that all supporting information is included with your application. Your application will be rejected if you do not supply all relevant documents

**A location plan scale 1/2500 with site boundary clearly identified**

**A site plan scale 1/500 Showing where you propose to connect to the public sewer including drainage layout, pipe diameters and gradient**

**Copy of Local Authority Planning Decision Notice**

**Copy of drainage strategy submitted with your planning application detailing the method of surface water disposal.**

**Flow/discharge rate calculations for surface water (if applicable)**

#### **Application fee information**

For current charges please refer to current Developer Services Charges Scheme which can be found at [www.southwestwater.co.uk](http://www.southwestwater.co.uk) within the Developer Services section. Please note that whilst there is no upfront application fee charge; application, administration and inspection charges will be included in your quotation and will be payable should you not go ahead with your new connection.

## Section 4: VAT

### First Time Network Connection

Is this the first time connection of the property to the water/waste water networks and as the applicant will you also be the customer that occupies the building and takes the water/waste water supply ? ☐

Please indicate the nature of the development the services are to be provided in connection with:

### New Domestic Dwelling

Civil Engineering services provided in the course of the construction of a building designed as a new dwelling, or a number of dwellings qualifying for VAT zero rate. ☐

### Domestic Conversion

Civil Engineering services provided in the course of work that changes the number of dwellings in a property or the renovation of a dwelling that has been empty for at least 2 years, qualifying for 5% VAT reduced rate. ☐

### Relevant residential/charitable use building

Civil Engineering services provided in the course of the construction of a new building to be used solely for a relevant residential or relevant charitable purpose, where you are a charity directly engaging with South West Water for the work, qualifying for VAT zero rate. A certificate of qualifying use to be provided in accordance with section 18 of VAT notice 708. ☐

### Commercial and other development

Works in connection with commercial premises and other residential works that are not provided in the course of construction of new dwellings or relevant residential/charitable use buildings, will be charges VAT at the standard rate. ☐

For further details of VAT treatment and qualifying conditions see HMRC VAT Notice 708 Buildings and Construction Guidance.

## Section 5: Declaration

- I wish to apply for permission to connect to the public sewer for the premises referred to in this application under Section 106 of the Water Industry Act 1991.
- I confirm that I have read and will comply with the 'Sewer Connection Guidance Notes' and South West Water's charges.
- I confirm that I have obtained all necessary Building Regulation and Planning Authority consents required for this application.
- I acknowledge that in the event of a connection being misconnected that I am responsible for rectification of any misconnection. I understand that should I fail to carry out rectification works and South West Water has to rectify the situation that I will be liable for all costs associated with those rectification works.

Name \_\_\_\_\_

Company (if applicable) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Please return to:

Asset Protection Team  
Developer Services,  
South West Water, Peninsula House, Rydon Lane, Exeter, EX2 7HR

Email [developerservicesassetprotection@southwestwater.co.uk](mailto:developerservicesassetprotection@southwestwater.co.uk)

## Section 6: Contact Information

### **For enquiries regarding your new sewer connection:**

Telephone: 0800 083 1821 08:30 - 16:30 Mon-Fri

Email: [Developerservicesassetprotection@southwestwater.co.uk](mailto:Developerservicesassetprotection@southwestwater.co.uk)

Letter: Asset Protection Team, Developer Services, South West Water, Peninsula, House, Rydon Lane, Exeter, EX2 7HR

### **For enquiries regarding a new water connection:**

Telephone: 0800 083 1821 08:30 - 16:30 Mon-Fri

Letter: New Connections (Water), Developer Services, South West Water, Peninsula House, Rydon Lane, Exeter, EX2 7HR

### **Water & Sewerage Emergencies: 0344 346 2020**

Please note that calls may be recorded for training purposes.